



JHULELAL INSTITUTE OF TECHNOLOGY
NAGPUR

Jhulelal Institute of Technology

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IQAC: Meetings

Minutes of Internal quality Assurance Cell (IQAC) meeting held on 21st September 2017 in the Conference room of JIT.

Members Present:

| Sr. no. | Name of the Member | Designation |
|---------|--|----------------------------------|
| 1 | Dr. Narendra Bawane, Principal, JIT | Chairperson |
| 2 | Ms. Madhavi Wairagade, Director, HR & Admin, JIT | Management Member |
| 3 | Prof. Mona Mulchandani, Dean Academics, JIT | Coordinator/Director of the IQAC |
| 4 | Mr. Dhananjay Tiwari, Asst. Administrative Officer, JIT | Administrative officer |
| 5 | Dr. D. Bhowmick, Vice-principal, JIT | Senior Teacher |
| 6 | Prof. Rohan Ingle, HOD, Electrical Dept, JIT | Senior Teacher |
| 7 | Dr. Sachin Chaudhary, Asst Prof. CSE Dept, JIT | Senior Teacher |
| 8 | Dr. Swati Rahate, HOD, MBA Dept, JIT | Senior Teacher |
| 9 | Dr. Indrani Das Sharma, Associate Prof, First year, JIT | Senior Teacher |
| 10 | Dr. Sanjay. B Bodke, Dean Academics, RKNEC, Nagpur | Local Society Member |
| 11 | Dr. K.G. Rewatkar, HOD, Physics, DAC, Nagpur | Local Society Member |
| 12 | Ms. Vrushali Kulkarni, CSE Dept, JIT | Student |

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| 13 | Ms. Sakshi Mishra, ETC Dept, JIT | Student |
| 14 | Mr. Anurag Sukhija, First Impression Technologies, Nagpur | Alumni |
| 15 | Mr. Yogesh Jotwani, Executive HR, Jubliant Technologies | Alumni |

Members Not Present:

| Name of the member | Designation |
|--|-------------|
| Mr. Ashwin Balani, CEO, First Impression Technologies, Nagpur | Employers |
| Mr. Vinod Takarkhede, Sr. Project Manager, Advance Technology, Nagpur, India | |

Co-ordinator: Prof. Mona Mulchandani,

| Sr. No. | Points | Discussion | Action |
|---------|--|--|--|
| 1 | Academic formats review for teaching learning process enhancement | Discussion was held over review process of the academic formats | The evaluation results are discussed and improvements were suggested. |
| 2. | Review of the students attendance and monitoring irregular students | Discussion on attendance muster format that is prepared with changes | Review of attendance muster format was conducted and changes are noted by all. |
| 3. | Review of the discussed Teaching Learning Process . | Discussion included review of the prepared course file, teaching plans. | Review of sample course files prepared, sample teaching plans including course data sheets and changes are made as per the suggestions. |
| 4. | Course wise & course teacher Feedback Analysis Process (even and odd Semester) | Discussion was held on process and strategies designed for obtaining feedback from students about the teaching and learning and sample copies. | IQAC Co-ordinator along with the members verified the prepared feedback system and reviewed the the same by evaluating the feedback taken of courses for previous semester |

Dr. Narendra Bawane
Principal
JIT

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